

NATIONAL QUALITY STANDARD (NQS)

QUALITY AREA 7 : GOVERNANCE AND LEADERSHIP		
7.1.2	Management Systems	Systems are in place to manage risk and enable the effective management and operation of a quality service

Purpose:

This policy outlines the Preschool Program Contribution Fees for Greenwith Kindergarten. These fees help support the funding of resources, materials, Bush Kindy excursions, incursions, and long-term planning for the Kindergarten.

Annual Contribution Fee:

The Preschool Program Contribution Fee is set at \$600 per year. This fee is required to cover various program expenses, including:

- Resources and materials for the program
- Bush Kindy excursions
- Incursions
- A hat and a library bag for each child
- Future planning and development for Greenwith Kindergarten

Termly Payment:

Parents will receive an invoice for \$150.00 each term. The invoice will be sent by the EMS finance team via email. Payment for each term is due by the end of the respective term.

Payment Methods:

Fees can be paid via direct deposit at any time during the term. Parents who wish to pay their fees in instalments must negotiate the arrangement with the Director. Any agreed-upon instalment plan must be documented in writing and approved by the Director.

Late Payment:

Parents are responsible for ensuring that termly fees are paid on time. If there are issues with payment, parents should contact the Director to discuss potential arrangements before the due date.

Fee Modifications:

The Director and the Governing Council review and may modify the Preschool Program Contribution Fees, with any changes communicated to the new families starting mid-year or beginning of the year.

Record History:
Revision Record:

Status: approved
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Approved by: Governing Council
Date approved: May 2026
Next Review Date: May 2028
Amendment(s): increase from \$137.50 to \$150.00

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Amendment(s): Fee structure termly payment by EMS finance team, includes bush
kindy, fee modification information, late payment information, cover various
expenses

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Approved by: Governing Council
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Approved by: Governing Council
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